

Phone: 01274 772175

Email: office@cavendish.bradford.sch.uk Website: www.cavendishprimary.org.uk

Executive Headteacher: Noreen Dunn Head of School: Jonathan Nixon

5<sup>th</sup> January 2020

Dear Parent / Carer,

Thank you for your patience and understanding during this unusual time. Below is some information about how we intend to deliver remote learning for our children.

Remote learning will commence for all children on Thursday with technical issues and becoming familiar with the system being the priority for the first two days. Children will be given activities to be getting on with while we get as many children online as we can. Links to the online sessions will be sent separately to this letter via text message on Thursday morning.

Families who do not have internet access should let us know and we will try to help with this if we can. Pen and paper work packs will be available to collect for all children from tomorrow (Wednesday) between 10am and 2pm from outside the main office. These work packs are to be completed alongside the online work from Monday so please do not let your child complete it before then.

There will be 2 online learning sessions each day, 10am and 1.30pm and your child will have activities to complete during the time between these sessions (some using the pen and paper pack and some online). These timings may change once we get started.

The online teaching sessions will be led by your child's year group teachers and will be interactive so that children can ask questions and give comments and feedback. They will focus on English and Maths but will include a variety of other subjects and activities too in order to engage all learners. If your child requires additional help with any aspect of their learning this will be catered for by their teacher. There will be no online learning session on a Friday afternoon due to teacher PPA time.

We do of course envisage teething problems with our online learning as it is brand new to us all and would appreciate your support if things don't go smoothly straight away. We will strive to get the system running as effectively as possible as soon as we can.

Please do not hesitate to get in touch if you have any further questions around remote learning and your child's teacher will get back to you.

Yours sincerely

Jonathan Nixon Head of School

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