

October 2018

Dear Parent/Carer

**Final information - Ingleborough Hall – October 2018**

The Year 6 residential is fast approaching so I would like to inform you of some final arrangements.

**Drop off**

On Monday 8 October, please bring your child with their luggage to the School Office where they will be shown into the hall. We are aiming to leave shortly after 9am so please make sure children arrive on time. If your child needs any medication (this includes travel sickness tablets), please go straight to Mrs Halliday who will ask you to complete a short form about the type of medication, the dosage and times it needs to be given.

Children will need to bring a packed lunch with them, unless they receive free school meals, in which case one will be provided. Lunches will travel on the coach with the children but all other luggage will be placed underneath the coach. There will be limited space available so we are asking the children not to bring oversized suitcases/bags.

Please ensure that children wear comfortable clothes to travel in.

**Collection**

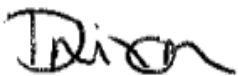
On Wednesday 10 October, we are aiming to be back at school by 3.30pm. Children will be taken through the main entrance with their luggage and can be collected from the hall.

There is a small shop at Ingleborough Hall which sells pencils, rubbers and keyrings etc. If your child would like to buy something then please send no more than £5. Please hand this to Miss Morkan on Monday morning who will then put the money into a named envelope and keep it safe.

Due to safeguarding, children are NOT allowed to take mobile phones with them so please make sure that children leave them at home.

If you have any questions or concerns please call school or drop in at the start or end of the day.

Yours sincerely



Debra Nixon  
Assistant Head