

Cavendish Primary School

EMPLOYEE SPECIFICATION

POST TITLE: **Teaching Assistant**

	ATTRIBUTES		RELEVANT CRITERIA	Essential/Desirable
1.	RELEVANT EXPERIENCE	1.1	Experience of working with children/young people in a school environment	E
		1.2	Experience of assisting class teacher in delivering the curriculum	D
2.	EDUCATION AND TRAINING ATTAINMENTS	2.1	English and Maths GCSE Grade C or equivalent	E
		2.2	NVQ 3 for Teaching Assistants or equivalent qualifications or experience	E
		2.3	Training in the relevant learning strategies	D
3.	GENERAL AND SPECIAL KNOWLEDGE	3.1	Understanding of National Curriculum and other basic learning programmes/strategies	D
		3.2	Understanding of Child Development and Learning	E
		3.3	Understanding and commitment to Equal Opportunities and how this relates to the duties of the post	E
		3.4	Knowledge of the National Curriculum applicable to the school	D
	ATTRIBUTES		RELEVANT CRITERIA	
4.	SKILLS AND ABILITIES	4.1	Effective use of ICT to support learning	E
		4.2	Ability to assist the teacher in planning class activities.	E
		4.3	Ability to communicate effectively with pupils and staff members	E
		4.4	Ability to relate to children/young people from diverse/social backgrounds	E

		4.5	Ability to work as a team member	E
		4.6	Ability to work with children exhibiting behavioural difficulties.	E
5.	ANY ADDITIONAL FACTORS	5.1	Understanding of relevant policies/codes of practice and awareness of relevant legislation	E
		5.2	Commitment to ongoing personal training and development	E